



CLUBHOUSE RENTAL RESERVATION FORM

Date of Request			
EVENT INFORMATION			
Date of			
Type of			
Start		End	
Number of			
HOMEOWNER INORMATION			
Homeowners			
Physical			
Home		Cell	
Email Address			
RENTAL FEES: 1-80 Guests (\$100.00) 81-186 Guests (\$200.00)			

Make the TWO checks payable to Kingsbridge HOA

Check #1	Rental fee (see above)	\$
	Post Event Cleaning	\$ 75.00
Spray		\$ 300.00
SUBTOTAL		\$
Check #2	Security Deposit	\$ 250.00
TOTAL RENTAL FEE		\$

I UNDERSTAND that if any member of my party utilizes the outside porch deck which results in excessive dirt, spills and stains that require professional power washing will incur \$200 deduction from Security Deposit.

I UNDERSTAND the clubhouse is professionally cleaned prior to all rentals with disinfectants but the HOA/Board offers no guarantee of any sort against germs, viruses, etc. The renter assumes ALL risk from same for himself/herself and his/her guests.

I UNDERSTAND Rainbow International will do a sanitizing spray for \$300.00 (the spray does leave a residue behind that can be wiped off after it dries. They use electrostatic sprayers) before the rental if the renter chooses to pay for the service, this will be on top of the normal cleaning required by the current agreement.

I UNDERSTAND that any gate code for access to neighborhood must be on the invitation, never at the gate keypad. Any posted gate code at keypad will incur \$100 deduction from Security Deposit, no exceptions

I UNDERSTAND that the Key Fob must be returned to the Clubhouse committee member within 48 hours or \$50.00 fee will be deducted from my Security Deposit.

I UNDERSTAND that by signing below, I agree to all the clubhouse rental terms and procedures. I agree to leave the clubhouse free of all trash and debris after my event. (All trash should be placed in outside garbage cans. Any trash that does not fit in cans must be hauled away by homeowner. Any trash left in clubhouse will incur a \$25 fee.) I understand that if there is damage to the facility, furnishings or structure, repairs will be deducted from my Security Deposit. If damages exceed the \$250.00, the homeowner HOA account will be charged accordingly.

Homeowner's signature _____

Date _____

Keep this form for your records

Please make checks payable to:

Kingsbridge HOA, Inc.

Your reservations are confirmed ONLY when BOTH your SECURITY DEPOSIT and your RENTAL checks are received with your clubhouse reservation form at the following address:

Aileron Management
100 W Washington St Suite 300
Greenville, SC 29601
(864) 999-2355

KEY FOB Pick up: You will be notified 2-3 days prior to event by Lindsey Stegall with Aileron regarding key fob pick up at address of Clubhouse Committee member.

KEY FOB Return: The key fob **must** be returned to Clubhouse Committee member within 48 hours of event. If not returned within 48 hours, a fee of \$50.00 will be deducted from your deposit.

ALARM CODE

25691 - Deactivate

25692 - Activate

Note: If accidentally set off alarm call (800) 824-1057 and give passcode: Queen